

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Agenda

Wednesday, July 14, 2020 @ 6:30 pm
Media Center - C220

FUTURE MEETINGS	
August 19, 2021 (Pending Approval)	Board Meeting – 6:30 PM
September 16, 2021 (Pending Approval)	Board Meeting – 6:30 PM

Meeting called to order at _____ with _____ presiding.

PLEDGE OF ALLEGIANCE

Board Members:

Dr. Marcus Dean	_____	_____
Paul Cronk	_____	_____
Faith Roeske, Board Member	_____	_____
Sara Hatch, Board Member	_____	_____
Matt Hopkins, Board Member	_____	_____
Susan Abbott, District Clerk	_____	_____

ADMINISTRATION:

Michael Dodge, Superintendent	_____	_____
Joseph Butler, Business Manager	_____	_____
Chelsey Aylor, PK-6 Principal/Director of Curriculum & Instruction	_____	_____
Eric Talbot, 7-12 Principal	_____	_____
Betsy Hardy, Director of Technology	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

2. PROGRAMS/PRESENTATIONS

3. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS

Faith Roeske - I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

4. ELECTION OF OFFICERS

4.1 President of the Board: _____

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

4.2 Vice President of the Board: _____

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

5. ADMINISTER OATH OF FAITHFUL PERFORMANCE IN OFFICE TO THE SUPERINTENDENT, PRESIDENT AND VICE-PRESIDENT.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of *(state office)* according to the best of my ability.

6. APPOINTMENT OF OFFICERS

6.1 District Clerk: Susan Abbott

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

6.2 District Treasurer: Brenda Nolan

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

6.3 Deputy Treasurer: Lynette Folts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

6.4 Tax Collector: Dawn Bentley

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

6.5 Claims Auditor: Heidi Rose

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

6.6 Deputy Claims Auditor: Michelle Harding

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7. DESIGNATIONS

7.1 The following banks are designated as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

7.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at 6:30 PM.

August 19, 2021	February 17, 2022
September 16, 2021	March 17, 2022
October 21, 2021	April 21, 2022
November 18, 2021	May 19, 2022
December 16, 2021	June 16, 2022
January 20, 2022	

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8. AUTHORIZATIONS

8.1 Payroll Certification Agent: Michael Dodge

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.2 Designated Educational Official (DEO): Chelsey Aylor

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.3 Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.4 Hearing Official for the Federal Child Nutrition Program: Joseph Butler

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

- 8.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

- 8.7 The superintendent is authorized to approve budget transfers up to \$100,000 within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

9. OTHER ITEMS

- 9.1 The mileage allowance for 2021-2022 will be the established IRS rate as amended from time to time.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

- 9.2 Approve the School Breakfast and Lunch Prices for 2021-22 as follows:

Student Breakfast	\$	1.30
Student Lunch (K-6)	\$	2.00
Student Lunch (7-12)	\$	2.10

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

- 9.3 Determine the date of the next regular board meeting.

10. DISCUSSION/WORK SESSION:

- 10.1 Administrators’ Reports:

Mrs. Aylor, PK-6 Principal
Mr. Eric Talbot, 7-12 Principal
Mrs. Hardy, Director of Technology

- 10.2 Superintendent’s Report: Mr. Dodge

- 10.3 Work Session

10.4 Board Dialog

11. BUSINESS/FINANCE

11.1 Business Administrator's Report

- Monthly Financial Reports

11.2 The Board of Education approves the Treasurer's Reports

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12. EXECUTIVE SESSION

12.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, and labor negotiations as specified in the open meeting law.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

13. CONSENT VOTE

13.1 The Board of Education accepts and approves of:

13.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of the June 16th meeting.

13.1.2 The Superintendent recommends the Board approve the 2021-2023 Professional Development Plan.

13.1.3 The Superintendent recommends and the Board approves of the 2021-2022 Teacher Mentoring program.

13.1.4 The Superintendent recommends the Board of Education approve the 2021-22 Elementary Handbook.

13.1.5 The Superintendent recommends the Board of Education approve the 2021-22 Secondary Handbook.

- 13.1.6 The Superintendent recommends the Board of Education approve the 2021-22 Code of Conduct.
- 13.1.7 The Superintendent recommends the Board of Education approve the 2021-22 Athletic Policy.
- 13.1.8 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from June 17 to July 14, 2021, the BOE hereby approves said recommendations.
- 13.1.9 School Physician: Dr. Douglas Mayhle
- 13.1.10 School Attorney: Richardson, Pullen & Buck P.C.
- 13.1.11 Official Bank Signatories: Brenda Nolan
- 13.1.12 Extra-Curricular Treasurer: Joseph Butler
- 13.1.13 Extra-Curricular Accountant: Lynette Folts
- 13.1.14 Purchasing Agent: Joseph Butler
- 13.1.15 Deputy Purchasing Agent: Michael Dodge
- 13.1.16 Payroll Authorization: Michael Dodge
- 13.1.17 Records Management Officer: Joseph Butler
- 13.1.18 District External (Independent) Auditor: R.A. Mercer
- 13.1.19 District Internal Auditor: CA BOCES Assigned Staff- TBD
- 13.1.20 District Compliance Officer: Chelsey Aylor
- 13.1.21 Homeless Liaison: Kassandra Bailey
- 13.1.22 FOIL Officer: Susan Abbott
- 13.1.23 Asbestos (LEA) Designee: Matt Beardsley
- 13.1.24 School Pesticide Officer: Matt Beardsley
- 13.1.25 Chemical Hygiene Officer: Rachel Coon
- 13.1.26 Copyright Officer: Chelsey Aylor
- 13.1.27 DASA Co-Coordinators: Heidi Stroud (PreK-6), Stephanie Cook (Grades 7-12)
- 13.1.28 Civil Rights Compliance Officer: Chelsey Aylor

- 13.1.29 Title IX Coordinators: Chelsey Aylor and Eric Talbot
- 13.1.30 Execute Contracts on Behalf of the District with BOCES: Michael Dodge
- 13.1.31 Data Protection Officer: Betsy Hardy
- 13.1.32 ESL Coordinator: Krista Lonergan
- 13.1.33 Chief Information Officer: Betsy Hardy
- 13.1.34 Neglected/Delinquent Transition Liaison: Stephanie Cook
- 13.1.35 Foster Care Student Point of Contact: Kassandra Bailey
- 13.1.36 Migrant Student Data Point of Contact: Betsy Hardy
- 13.1.37 CSE Chairperson: Krista Lonergan
- 13.1.38 CSE Alternate: Chelsey Aylor
- 13.1.39 The Board of Education moves to add addendums to this meeting agenda.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

14. OLD BUSINESS

15. NEW BUSINESS

15.1 Motion by _____, second by _____, to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2021-22 fiscal year.

____Aye ____Nay ____Abstain Accepted/Reject

15.2 The superintendent recommends and the board accepts the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2021-2022 fiscal year.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

15.3 The superintendent recommends and the board approves the hourly increase for legal services from Hodgson Russ Attorneys for the 2021-2022 fiscal year.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

- 15.4 The Superintendent recommends and the board approves the following Cooperative Bid Coordination Resolution:

WHEREAS, The Board of Education, Fillmore Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Fillmore Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That the Board of Education, Fillmore Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That the Business Manager, on behalf of the Board of Education, Fillmore Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of

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Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

- 15.5 The Superintendent recommends the Board of Education approve a contract between Fillmore Central School and Brandi Duvall to provide occupational therapy services for our students from 07/01/2021 – 06/24/2022 at a rate of \$60 per individual, 30-minute session.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

- 9.2 The Superintendent recommends the Board of Education approve a contract between Fillmore Central School and Candy Hodnett to provide physical therapy services for our students from 07/01/2021 – 06/24/2022 at a rate of \$50 per individual, 30-minute session.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

16. EXECUTIVE SESSION

- 16.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

- 16.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

17. PERSONNEL

17.1 Coaching/Advisor Appointments for 2021-2022

ARCHERY CLUB	BOYS/GIRLS	ADVISOR 1	Danielle Newman
TRACK	BOYS/GIRLS	ASSISTANT	Michael Raybuck

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

17.2 Non-Instructional Appointment:

NAME	POSITION	EFFECTIVE DATE
Monica Murphy	Bus Driver	Retro-active to 7-1-21
Stephanie Sylor	Food Service Helper	8-30-21

Individuals listed are fingerprinted and have full clearance for employment.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

17.3 BE IT RESOLVED, upon the motion of _____ and second of _____ that the Board of Education, in accordance with the Superintendent’s July 1, 2018 Contract, hereby authorizes the Board President to execute the Amendment to the Superintendent’s Contract setting forth modified terms and conditions in paragraph 3a, as a result of the Superintendent achieving a satisfactory performance evaluation by the Board of Education during the 2020-21 school year.

____Aye ____Nay ____Abstain Accepted/Rejected

18. ADJOURNMENT

18.1 Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected